



State of New Jersey
DEPARTMENT OF EDUCATION
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Governor

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Lt. Governor

LAMONT O. REPOLLET, ED.D.
Commissioner

DATE: October 10, 2018
TO: Chief School Administrators
FROM: Carolyn J. Marano, Assistant Commissioner, Division of Student Services
via Kathleen Ehling, Acting Director, Office of Fiscal and Data Services
SUBJECT: Annual Survey of Children in State Agency Institutions for Neglected or Delinquent Children, Adult Correctional Institutions and Community Day Programs for Neglected or Delinquent Children

The New Jersey Department of Education conducts the Annual Survey of Children in Institutions for Neglected or Delinquent Children to provide the U.S. Department of Education (ED) with accurate information on (1) the location and number of children who live in local institutions for neglected or delinquent (N or D) children or who are in local adult correctional facilities; and (2) the number of children enrolled in a regular program of instruction in eligible State-operated institutions for N or D children, adult correctional institutions, and community day programs for N or D children. ED uses this information to calculate:

- School district allocations for the Grants to Local Educational Agencies (LEAs) program authorized by Title I, Part A of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act for school year 2019-2020;
- State allocations for the State agency N or D program authorized by Title I, Part D, Subpart 1 of ESEA; and
- The amount States have available for LEAs, in coordination with the Juvenile Detention Centers, to operate local programs for at-risk children authorized by Title I, Part D, Subpart 2 of ESEA.

Please note the following very important points before proceeding:

- Select a 30-day window: The district and locally-run institutions must select a consecutive 30-day window for the count, one day of which must be in October 2018.
- Count all children: Collect a count of all children who spent at least one day in the institution during the count period. Count all children ages 5 through 17 inclusive **regardless of district of origin.**
- Collect signatures: Both the district superintendent and the institution administrator must sign the form.

Instructions for data collection are on the attached form.

Please scan and email completed forms to Title1D@doe.nj.gov no later than **Friday, November 30, 2018**. Please contact us at the above email address with any questions about the count.

Thank you for your assistance with this important data collection which helps to provide funding to neglected and delinquent students in your school district and throughout the State of New Jersey.

CM/fs

Attachment

c: Peggy McDonald

Judy Alu

Francine Stromberg

Executive County Superintendents