

Question Posed: Does any have any tips, resources, or tools that subgrantees use when working with facilities?

I'm interested any advice or technical assistance that I can provide my subgrantees as they monitor the facilities and programs they serve.

NDTAC and OSHS Resources

1. [NDTAC Title I, Part D, State Coordinator's Orientation Handbook: 2013 Edition](#)

- Monitoring (Page III-8 through III-10)

2. [NDTAC Tip Sheet: Tips for Subgrantee Monitoring](#)

3. [NDTAC A Guide to Meeting Compliance Requirements for the Title I, Part D, Program](#)

- Tips on Preparing for a Title I, Part D, Federal Monitoring Review (Pages 13-29)
 - Indicator by Indicator (Pages 19-29)
- Appendix D – Sample Checklists for State Agencies and Institution Wide Projects (Page D-1/PDF Page 55)
- Appendix E - Sample Application Review Checklist for Local Education Agencies (Page E -1/PDF Page 61)

4. [ND Communities Topical Call - Subgrantee Monitoring Tools \(January 14, 2015\)](#)

Call Agenda

- Overview of the Subgrantee Monitoring Topical Call Series
- Effective Monitoring
- Sample Subgrantee Monitoring Tools
- Activity
- Resources

5. [Gold Community Call \(February 3, 2015\)](#)

Call Agenda

- "That Time of Year": CSPR Data Submission
- Peer-to-Peer Discussion: Questions from Community Members
- A Closer Look: Federal Monitoring
- Review of Recent TA Requests
- What's New: NDTAC Products

6. [OSHS Monitoring Plan for Homeless and Neglected or Delinquent Monitoring Programs](#)

Document provides purpose, rationale, and process used by OSHS in monitoring Part D programs. Beginning on page 6 of the document there is a table with Monitoring Indicators for Title I, Part D Program by each subpart.

7. [USDOE Office of Safe Schools \(OSS\) Monitoring Reports](#)

Link to monitoring reports.

Resources or Tools from State Title I, Part D Programs

California

[CA DOE Title I, Part D](#)

[CA DOE Title I Monitoring and Support](#)

[CA DOE Compliance Monitoring](#)

School districts, direct-funded charter schools, and county offices that receive funding for certain programs may be chosen for a review by the state. The purpose of the review is to ensure that they are spending the funding as required by law. At the end of each review, the state will complete a report that details any findings of non-compliance and informs the school, district, or county office how to correct the findings.

The California Department of Education (CDE) works to provide a coordinated and transparent monitoring process. Within the CDE, the Federal Program Monitoring (FPM) office has been designated to supervise the FPM reviews, which take place either in person or online.

[CA 2018-19 Cycle A and C Program Instruments](#)

Program instruments contain program-specific federal and state legal requirements that will be tested during the monitoring process. They provide examples of evidence that may be used to demonstrate compliance.

Indiana

[Indiana Department of Education Title I Webpage](#)

Under the Title I, Part D section of the website, there are links to Subpart I and Subpart II Monitoring Checklists.

Nebraska

[Nebraska Department of Education ESSA Monitoring Guide Checklist](#) (See pages 24-28)

Elementary and Secondary Education Act / Every Student Succeeds Act Monitoring Guide Checklist

The Elementary and Secondary Education Act (ESEA) / Every Student Succeeds Act (ESSA) Monitoring Guide provides the requirements of the programs in the ESEA/Consolidated Application and other formula grants funded under this legislation. This checklist can be used by grant recipients to ensure programs are operated in compliance with the law and guidance. The Monitoring Guide will be used for onsite visits and desk-audit monitoring. All ESEA/ESSA/ESSA programs are also monitored through the application and financial reporting approval processes.

North Carolina

[North Carolina State Department of Education Neglected and Delinquent Webpage](#)

Contains a monitoring instrument for Subpart 1 subgrantees.

Oregon

[Oregon Department of Education Title I, Part D Website](#)

Contains program planning, evaluation, and monitoring tools.

Tennessee

[Tennessee Department of Education ESSA Title I Webpage](#)

Under the Part D, Neglected and Delinquent section of the webpage, there is a Title I Part D Monitoring Instrument for State Agencies-DCS and DOC.

Response from ND Teal Community

8. Response on ND Community Listserv from Pat Frost, Nebraska –

- If a district has a facility within their boundary for subpart 2 funds, the district staff need to be familiar with what is in the application for 18-19 Part D funds;
- Know the results of the outcome data collected in the performance report for 17-18 data

<https://neglected-delinquent.ed.gov/fast-facts/virginia?subpart=1>

<https://neglected-delinquent.ed.gov/fast-facts/virginia?subpart=2>

- Be familiar with the state assessment procedures in the state for schools in facilities to participate in-if your ESSA plan for the state has that information too

<https://www2.ed.gov/admins/lead/account/stateplan17/vaconsolidatedstateplanfinal.pdf> (Page 43)

- Know the impact of the Title I Part D supplemental funds on the supplemental program for students in the school, etc.
- Be aware of 504 plans and IEPs, ELL services, vocational rehab services, parent and family engagement procedures
- Safety and any wellness plans
- Be aware of the curriculum used, technology/career programs, the arts
- Student and staff processes for instructional needs and data collection